

Fibre in Duct Installation Request

Duct Availability Review

Step 1

Do you have a Master Agreement in place with BC Hydro?

YES

NO

If you do not have a Master Agreement for installation of Fibre in Distribution Duct Systems in place with BC Hydro, please contact BC Hydro's Shared Assets team to initiate the Master Agreement process.

Please note that before BC Hydro will consider installation requests, a **Master Agreement must be in place between BC Hydro and the Licensee**, or a Shared Assets Master Agreement Form must be completed by the Licensee and approved by BC Hydro Shared Assets Team.

Project Information

Shared Assets

BC Hydro

Edmonds B03, 6911 Southpoint Drive

Burnaby, BC, V3N 4X8

distribution.attachments@bchydro.com

Date Form Submitted:

Licensee Name:

Licensee Project No:

Licensee Project Name:

BC Hydro will consider installation of fibre within the neutral duct and only when space is available.

Please note that all approved installation requests will require the Licensee to supply and install two subducts within the BC Hydro neutral duct, at the Licensee's cost. The first subduct will be for the use of the Licensee and the second subduct will be reserved for the exclusive use of BC Hydro and/or its partners, agents or assigns. Please refer to the Master Agreement for full terms and conditions.

Original Request

Re-Submission

Project Description

General Scope of Work (location, purpose, number of manhole locations, type of installation, etc.):

Proposed in-service date:

Basic Route Information

Start-point address:		End-point address:	
City or Municipality:		City or Municipality:	
Closest Cross Street #1:		Closest Cross Street #1:	
Closest Cross Street #2:		Closest Cross Street #2:	
BC Hydro Manhole No.:		BC Hydro Manhole No.:	
Total # of Manholes:		Approx Route Distance (m):	
Would you like to consider an alternate route if this preferred route is not available?		YES	NO

Contact Information

Primary Customer Contact Information

Contact:		Role:	
Company Name:			
Address:			
City:		Postal Code:	
Phone:		Email:	

Design Engineer Contact Information (if known)

Contact:		Role:	
Company Name:			
Address:			
City:		Postal Code:	
Phone:		Email:	

Billing Information (if different from above)

Contact:		Role:	
Address:			
City:		Postal Code:	
Phone:		Email:	

Attached Document Checklist

	Site Sketch Plan (identifying manhole access points and route)
	Photograph(s) (within last 30 days) <ul style="list-style-type: none"> • Access (photo of the manhole and immediate vicinity) • Views from each manhole facing both directions along the duct run

Step 1 Deliverables – BC Hydro will provide the following at the completion of this step

- Confirmation of duct availability
If the duct is available:
- Proposed duct location X-Section
- P50 Conceptual Design Estimate for the Design Review Phase including drawing standards to be followed for your Step 2 Submission.

Have you included the \$5,250 application fee payment?	YES	NO
Method of Payment:	CHEQUE	EFT

Please note that your application will only enter the submission queue for processing and review once funds are confirmed received.

- Please ensure that your payment amount includes 5% GST (unless exempt).
BC Hydro GST Registration #: R121454151
- **The application fee is \$5,000.00 + \$250.00 (G.S.T.) = \$5,250.00.**
- All payments to BC Hydro must be paid in advance in Canadian funds via cheque by mail or via Electronic Funds Transfer (EFT). If your company uses purchase orders, please submit a purchase order along with your payment.
- In order to proceed to the Conceptual Design Review, applicants will be required to submit a **Detailed Submission Form (Step 2)** with a payment for the Conceptual Design Estimate along with all required documents as detailed on this form.

Please contact BC Hydro's Shared Assets Team at distribution.attachments@bchydro.com if you have any questions or you require assistance with your submission.

Project Declaration

We, the undersigned, acknowledge that the non-refundable application fee (\$5,000.00 plus G.S.T. = \$5,250.00) and the associated documentation are only for BC Hydro's use as part of the viability assessment of this proposed project.

Signature

Date

Name:	
Title:	
Company:	