

Fibre in Duct Installation Request

Conceptual Design Review

Step 2

Project Information

Shared Assets BC Hydro Edmonds B03, 6911 Southpoint Drive Burnaby, BC, V3N 4X8 distribution.attachments@bchydro.com	Date Form Submitted:	
	Licensee Name:	
	Licensee Project No:	
	Licensee Project Name:	

This form is only to be submitted **after** the completion of the **Duct Availability Review - Step 1** and payment of the Conceptual Design Review Estimate.

Any Scope Changes?
YES
NO

If YES, please list any changes and/or additional information. Note: depending on the nature of the scope changes, the Conceptual Design Estimate may need to be revised.

 Original Request

 Re-Submission

Contact Information
Prime Contractor Contact Information

Contact:		Role:	
Company Name:			
Address:			
City:		Postal Code:	
Phone:		Email:	

Note: Please email distribution.attachments@bchydro.com to advise if there are any **changes to the contact information** provided on the Duct Availability Review Step 1 Form.

Attached Document Checklist

	Finalized route plan complete with particulars of civil duct entry and/or exit to manholes or vaults*
	Specifications for sub-ducts and fibre proposed for installation
	Cable racking design, slack loop and splice case location/supports*
	Details of cable routing and tagging in the manholes
* To be drawn to BC Hydro Drawing Standards	

Step 2 Deliverables – BC Hydro will provide the following at the completion of this step

- A technical review of the proponent's detailed submission
- A Design Review Report which includes: BC Hydro Construction Requirements, Safety Minimum Requirements, Environmental Minimum Requirements, Quality Inspection Test Plans and Class of Work Specifications
- A P90 estimate for installation coordination/support

Have you included the conceptual design estimate payment?	YES	NO
Method of Payment:	CHEQUE	EFT
Total Payment Amount (including 5% GST):	\$	

Please note that your application will only proceed to the conceptual design review stage once funds are confirmed received.

- Please ensure that your payment amount includes 5% GST (unless exempt).
BC Hydro GST Registration #: R121454151
- All payments to BC Hydro must be paid in advance in Canadian funds via cheque by mail or via Electronic Funds Transfer (EFT). If your company uses purchase orders, please submit a purchase order along with your payment.
- If your submission is declined: a formal notification will be issued and BC Hydro will reconcile costs with the customer being responsible for the total costs incurred.
- If you submission is accepted: a Design Review Report will be issued as noted above. Upon receipt of the P90 Payment and your Construction Plan, BC Hydro will initiate the installation coordination/support phase.

Please contact BC Hydro's Shared Assets Team at distribution.attachments@bchydro.com if you have any questions or you require assistance with your submission.

Project Declaration

We, the undersigned, acknowledge that the conceptual design estimate payment and the associated documentation are only for BC Hydro's use as part of the conceptual design review of this proposed project.

Signature

Date

Name:	
Title:	
Company:	